

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION**  
 □ **MARCH 13, 2024** □  
**REGULAR SESSION MEETING @ 6:30 PM**  
**EXECUTIVE SESSION IF NECESSARY**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL**      **Time:**

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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**BOARD PRESIDENT’S REPORT:**

A. Welcome

*“This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”*

*This meeting will be broadcasted. In person meeting will be held in Room 404.*

**REVIEW OF AGENDA & APPROVAL OF MINUTES**

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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C. February 14, 2024 - Approval of Minutes of Regular Mtg

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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D. Student Spotlights -

**Jake Oda - Nominated by Mrs. Erwin**

I would like to nominate Jake Oda as this month’s Student Spotlight. Jake is 8 years old and lives at home with his mom, dad, two younger sisters, and tons of cats. Jake enjoys watching Unspeakable, jumping on his trampoline, and eating cheese pizza. At school, Jake loves gym and reading. He says his favorite book series is Dog Man. One of his favorite hobbies includes hiding my favorite blue marker on a daily basis so he can laugh from his seat when I have nothing to write with. At school,

Jake is an extremely hard worker. He is always committed to trying and doing his absolute best. Jake's kind, caring, and friendly character make him a role model for all classmates. Jake tackles new challenges seriously and with a positive attitude. Above all, Jake can always be counted on to lend a helping hand to both staff and students. When Jake grows up he wants to be a YouTuber to make a ton of money. He's not quite sure what he wants to talk about on his YouTube channel, but he plans to do big things! If he could change anything in the world, it would be to turn "meanness into goodness." I am eager to see what great things Jake will accomplish in this final quarter of second grade! Keep being you Jake! Great job Jake & Congratulations!

**Vivian Philipot - Nominated by Mrs. Victoria Schmitz**

I would like to nominate Vivian Philipot as this month's Student Spotlight. Vivian is 7 years old and lives at home with her mom, dad, and brother. She has one dog named Alfie. Vivian wants to be a race car driver like her dad. Her dad races modified cars and she would like to race sprint cars. Her favorite color is pink and she loves to play Uno and Phase10. At home, she loves to watch TV, play Roblox, and message her friends on Kids Messenger. Her favorite thing to do at school is math and XtraMath because she wants to get to division. Vivian is an outstanding student to have in the classroom. She is kind, considerate, hardworking, and all around a wonderful person. Vivian is a hard worker in class and will always help other people or ask questions when she is unsure of something. She always puts others first and makes sure to help if there is a problem. Vivian will help to cheer someone up if they are sad and always makes sure that everyone is getting along. Vivian is very responsible in the classroom and strives for her work to be the best that she can do. Great Job Vivian & Congratulations!

**Ava Hudelson - Nominated by Mrs. Crystal Yingst**

I am nominating Ava Hudelson as Bradford's Board of Education Student Spotlight. Ava can be counted on inside and outside the classroom as she is responsible and reliable. She gives her best effort in everything that she does. Ava is also respectful to her peers and teachers, as well as being incredibly helpful to teachers and subs. I know that she can be counted on for help whenever there is a sub, and she will be honest about what is expected and asked for. Ava is quiet in the classroom, but doesn't shy away from asking questions when she has them. She is quick to help classmates and encourage them when they are struggling with a concept or assignment. Ava turns in quality work and never complains about the complexity of the assignments. She is active in class discussions and has a great attitude. Ava is a great example of Bradford's Best! Congratulations Ava!

**Owen Canan - Nominated by Mrs. Osborne**

I am nominating Owen Canan, an exemplary student, as a standout Student Spotlight. Owen's dedication to both his academic and extracurricular pursuits sets him apart. A triple-threat athlete, Owen is involved in basketball, baseball, and football, showing his commitment to sportsmanship and teamwork. He manages to balance his athletic schedule with academic excellence, excelling in the classroom. Owen's commitment to learning is evident in his proactive approach, as he asks thoughtful questions when faced with challenging concepts. Furthermore, his respectful attitude towards both teachers and fellow students creates a positive learning environment. Owen Canan embodies the qualities of a well-rounded student, making him a deserving candidate for the recognition of Student Spotlight. Great Job Owen & Congratulations!

E. Staff Spotlight -

**Amy Gade - Nominated by Mr. Chris Barr**

I am nominating Amy Gade as the MS/HS Staff Spotlight. I have learned that it is very difficult to run a school efficiently and effectively without a great secretary. Amy is second to none when it comes to doing her job while making the staff and my job easier! She is always willing to do more or even find ways to do things better. She is the friendly face that everyone sees when they come to the office and always treats everyone with respect. She has been a wealth of knowledge for me as her longevity only helps me make decisions based on how things have been done in the past. It has been a pleasure getting to know such a dedicated and professional person that I look forward to working with each and every day.

## **ADMINISTRATIVE REPORTS**

- A. Mrs. Michelle Lavey, Elementary Principal -
- B. Mr. Christopher Barr, MS/HS Principal -
- C. Mr. Bob Daugherty, Assistant Principal -
- D. Mrs. Chloe Thompson, Athletic Director/Transportation Director
- E. Mrs. Maria Brewer, Upper Valley CC update -
- F. Mr. Joe Hurst, Superintendent -
- G. Mrs. Carla Surber, Treasurer -

## **PUBLIC PARTICIPATION**

### **FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber**

Consent Calendar (items 1 through 27). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – February 2024
2. Check Register – February 2024
3. Then & Now certification of bills that were obligated by employees of the district:
  - Darke County ESC - Encumbered \$0, Payable \$1,071.16 - Hurst, J
  - Prenger's Inc - Encumbered \$0, Payable \$16.40, Didier, D
  - Amazon - Encumbered \$20.25, Payable \$38.97, Lavey, M
  - Ekon-O-Pac - Encumbered \$0, Payable \$24.00, Didier, D
  - Performance Health Supply, LLC - Encumbered \$0, Payable \$501.60, Thompson, C
  - Arcanum-Butler School District - Encumbered \$0, Payable \$513.78, Shively, T
  - Nolan Case - Encumbered \$0, Payable \$187.00, Thompson, C
  - Jack Shell - Encumbered \$0, Payable \$154.00, Thompson, C
  - Mercer Group, Inc. - Encumbered \$840.00, Payable \$900.50, Miller, S
  - Lasting Impressions - Encumbered \$0, Payable \$55.50
4. Recommend approval of Transfers and Advances for the month:
5. Recommend approval of Permanent appropriations for necessary amendment.
6. Recommend acceptance of a \$100.00 donation for snacks from Darrell & Cathy Gambill.
7. Recommend acceptance of the National Honor Society donating \$100.00 to The Lifewise Academy.
8. Recommend acceptance of a donation of plywood given for the powerlifting meet from Railroader Express Trucking in the amount of \$179.32.

9. Recommend acceptance of a donation of \$100.00 for The Drama Club from Rachel Meiring.
10. Recommend acceptance of a donation of \$200.00 for After Prom from Dave Knapp Ford-Lincoln, Inc.
11. Recommend acceptance of a donation of \$100.00 for The School Lunch Program donated by Darrell & Cathy Gambill.
12. Recommend acceptance of a donation of \$1,000.00 on June 1, 2023, from Primary Care Internists for scoreboard advertising.
13. Recommend acceptance of a donation of \$250.00 for After Prom from Covington Eagles.
14. Recommend acceptance of a donation of \$1,000.00 for scholarship from Covington Eagles.
15. Recommend acceptance of a donation of 8 flats of strawberries given to our cafeteria from Classic Carriers.
16. Recommend acceptance of a donation of \$35.00 from Kyle & Amanda Parker for the Greg Hale Memorial Scholarship Fund.
17. Recommend acceptance of a donation of \$35.00 from Tim Klontz for the Greg Hale Memorial Scholarship Fund.
18. Recommend acceptance of a donation of \$30.00 from Bobby & Peggy Long (In Memory of Cody Lear) for the Greg Hale Memorial Scholarship Fund.
19. Recommend approval to apply for the School Safety & Security Grant - HVAC in the amount of \$15,000.00.
20. Recommend approval to apply for the School Safety & Security Grant Program in the amount of \$40,000.00 with the district providing a 3:1 match.
21. Recommend approval to apply for the School Safety Intervention Grant in the amount of \$4,525.00 for the purpose of acquiring a scissor lift.
22. Recommend approval to apply for the Miami County Foundation Grant in the amount of \$1,450.00 for a keyboard to be utilized in the music program.
23. Recommend approval to apply for the Miami County Foundation Grant in the amount of \$1,837.50 for 7th Growth Mindsets.
24. Recommend approval to apply for the Miami County Foundation Grant in the amount of \$2,500.00 for a hallway history display.
25. Recommend acceptance of a disbursement of funds allocation from Ohio Department of Education Child Nutrition Program that has been approved for Bradford Schools Nutrition Program for the 2023-2024 school year in the amount of \$17,464.78 for supply chain grant.
26. A RESOLUTION DECLARING THAT THE BOARD OF EDUCATION OF THE BRADFORD EXEMPTED VILLAGE SCHOOL DISTRICT HAS REVIEWED THE

DOCUMENTS AND INFORMATION PREPARED BY THE CHIEF FISCAL OFFICER OF THE BOARD OF EDUCATION FOR SUBMISSION TO THE BUDGET COMMISSION OF MIAMI COUNTY, OHIO, IN RELATION TO THE ALTERNATIVE TAX DOCUMENT FORMAT FILING PROVIDED UNDER SECTION 5705.281 OF THE OHIO REVISED CODE AND AUTHORIZED BY SAID COMMISSION FOR THE FISCAL YEAR 2025, AND THAT SAID BODY APPROVES THE SAME.

WHEREAS, Section 5705.281 of the Ohio Revised Code authorizes and empowers a county budget commission, by an affirmative vote of a majority of its members, including an affirmative vote by the auditor of the county, to waive the requirement that a taxing authority of a subdivision or other taxing unit adopt a tax budget, as is provided under Section 5705.28 of the Ohio Revised Code, and require such taxing authority to provide such information as may be required by the commission to perform its duties under Chapter 5705 of the Ohio Revised Code, including dividing the rates of each of the subdivision's or taxing unit's tax levies as provided under Section 5705.04 of the Ohio Revised Code; and

WHEREAS, pursuant to the terms and provisions of Section 5705.281 of the Ohio Revised Code, the Miami County Budget Commission, by an affirmative vote of a majority of its members, including an affirmative vote by the Auditor of Miami County, Ohio, has authorized and permits the taxing authority of a subdivision or other taxing unit within Miami County, Ohio, to refrain from adopting a tax budget, and has designated the information which the said Budget Commission requires of each taxing authority of a subdivision or other taxing unit to permit the Budget Commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

WHEREAS, it is the desire and intention of the Bradford Board of Education, as the taxing authority of Bradford Exempted Village School District, to elect to refrain from adopting a tax budget for the fiscal year 2025, and, in the alternative, to submit to the Budget Commission the information and documents which it has indicated will be necessary in the absence of such adoption; and

WHEREAS, previously by its enactment of Resolution No. 032-2023, the Board of Education of Bradford Exempted Village School District declared its said desire and intention, and authorized and directed the Chief Fiscal Officer of the Board of Education to prepare and to submit to the Miami County Budget Commission such information and documents as are necessary incident to said process and submission, and to take such other actions as may be reasonably necessary incident thereto; and,

WHEREAS, the members of the Board of Education have examined such information and documents and approve of the same; NOW, THEREFORE, BE IT: RESOLVED, BY THE Board of Education Miami County, Ohio, that:

- A. The Board of Education of the Bradford Exempted Village School District hereby declares that the members of said body have examined the contents of the information and documents which have been prepared by the Chief Fiscal Officer of the Bradford Exempted Village School District for submission to the Miami County Budget Commission under the alternative tax document format provided by Section 5705.281 of the Ohio Revised Code for the fiscal year 2025, and that the Board of Education of the Bradford Exempted Village School District hereby approves the same; and

- B. The Board of Education of the Bradford Exempted Village School District hereby authorizes and directs the Chief Fiscal Officer of Bradford Exempted Village School District to submit such information and documents to the Miami County Budget Commission, and to take such other actions as may be reasonably necessary incident to said submission; and
  - C. The Board of Education of the Bradford Exempted Village School District hereby finds and determines that all deliberations and actions related to the foregoing were affected in open and public session and in full compliance with Section 121.22 of the Ohio Revised Code, and otherwise as is provided by law.
27. The Board of Education of the Bradford Exempted Village School District hereby AUTHORIZING THE PURCHASE OF COMPETITIVE RETAIL ELECTRIC SERVICE FOR THE BILLING PERIOD COMMENCING WITH THE DECEMBER 2024 BILLING CYCLE AND TERMINATING NO LATER THAN THE DECEMBER 2027 BILLING CYCLE.

WHEREAS, the School District is a member of the Southwestern Ohio Educational Purchasing Council (the "EPC"), a body authorized by state statute to aggregate purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services;

WHEREAS, the EPC previously conducted a public bid process pursuant to which it received bids from competitive retail electric service providers that are certificated by the Public Utilities Commission of Ohio ("PUCO") to engage in competitive retail electric service;

WHEREAS, the EPC selected Interstate Gas Supply LLC, (formerly known as Interstate Gas Supply, Inc.) ("IGS Energy" or "Supplier") as it's endorsed competitive retail electric service provider; and

WHEREAS, the EPC and IGS Energy have negotiated a 2024 Master Supply Agreement that this School District may elect to enter into with IGS Energy at its sole discretion.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BRADFORD EXEMPTED VILLAGE SCHOOLS, COUNTY OF MIAMI, STATE OF OHIO, as follows:

Section 1. The Board of Education of this School District does hereby authorize the Superintendent or the Superintendent's designee to execute the 2024 Master Supply Agreement between the School District and IGS Energy.

Section 2. The Board of Education hereby directs the Treasurer to review the 2024 Master Supply Agreement and determine if the School District has sufficient funds to certify this resolution and, if the Treasurer so finds, to certify this resolution.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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## OLD BUSINESS

## NEW BUSINESS

*Consent Items (items 1 through 7). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.*

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment/Job Descriptions:
  - A. Resignations - Effective March 15, 2024, Jill Balsler has resigned from her position as part-time cafeteria staff
  - B. Employment - Supplemental Assignments - One (1) Year Supplemental Contract for the 2023-2024 school year:
    - Gabriella Canan - Associate Track Coach
    - Josh Siedling - Head JH Track Coach
    - Brandon Stinson - JH Track Assistant Coach (Half-Time)
    - Frank Smith - JH Track Assistant Coach (Half-Time)
  - C. Classified Personnel - One (1) Year Substitute Contract for the 2023-2024 school year:
    - Jill Balsler - Substitute Secretary
    - Erin Miller - Substitute Educational Aide
  - D. Classified Personnel - One (1) Year Contract for the 2023-2024 school year:
    - Olivia Gates - Part-Time Cafeteria Staff
2. Recommend approval of an addendum to a contract with Miami County Educational Service Center, Resolution No. 065-2023, extending The Gifted Services contract from 20 to 28 days and estimated amount from \$10,547.60 to \$14,766.64.
3. Recommend approval of a purchase agreement with E-Rate for setting up WiFi for 3 buses for a 1 year license at an amount of \$3,774.29.
4. Recommend approval of a purchase agreement with E-Rate for setting up WiFi for STEM building with a subscription license of 5 years plus support at an amount of \$4,485.40.
5. Recommend approval for additional software from Health ePro to use in the kitchen for meal allowances. Original recommendation occurred from Resolution #073-2023, August 15, 2023. Expenditure is from the Healthy Meals Grant
6. Recommend approval for our district to use the Fight Child Program, which is a state-approved program, to meet the requirements of the Ohio Department of Education criteria which requires schools to teach age-appropriate sexual abuse and violence

prevention to all K-12 public schools.

- 7. Recommend approval of the Master Service Agreement with META Solutions beginning July 1, 2023 and ending June 30, 2024, in the amount of Schedule I costs of \$10,023.75 and Schedule II costs of \$2,785.50.

This Master Service Agreement (hereinafter the "Agreement") is made this the 13th day of March, 2024 between META Solutions, an Ohio Regional Council of Government whose principal office is located at 100 Executive Drive Marion, OH 43302 (hereinafter "META") and Bradford Exempted Village School District whose address is 760 Railroad Avenue, Bradford, Ohio 45308 (hereinafter "Owner"), (each a "party" and together "parties").

**WHEREAS**, META is an information technology center comprised of a consortium of member school district (hereinafter the Member Districts") and is organized as a regional council of government as defined in Ohio Rev. Code Chapter 167;

**WHEREAS**, Owner is an organization authorized by the Ohio Department of Education to utilize services of an information technology center; and

**WHEREAS**, Owner is a Member District of META as defined in META's Constitution. **NOW, THEREFORE**, for the agreements outlined herein and other good and valuable consideration the parties hereby agree.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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*Consent Items (items 8 through 9). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.*

- 8. Recommend approval of a supplemental contract for the 2023-2024 school year for Sally Brewer to be a clock operator.
- 9. Recommend approval at the request of Sally Brewer for 1 dock day on March 19, 2024.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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*Consent Items (items 10 through 11). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be*



removed from the Consent Items and be discussed and voted upon separately.

- 10. Recommend approval of change order number 1 with Jonathan Flora Construction as requested by the Miami County Building Regulations and any other governing agencies not to exceed \$19,356.22
  
- 11. Recommend the Board of Education delegate to the Superintendent the responsibility of approving change orders less than \$25,000, relating to the Food Prep/STEM/Restroom facility. All change orders under this legislation will be reported to the board as soon as possible.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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**ENTER EXECUTIVE SESSION (IF NECESSARY)**

- (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing
  
- (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding
  
- (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action
  
- (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
  
- (G) (5) Matters required to be kept confidential by federal law or rules or state statutes
  
- (G) (6) Specialized details of off security arrangements

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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**ENTER EXECUTIVE SESSION at:** \_\_\_\_\_

**EXIT EXECUTIVE SESSION at:** \_\_\_\_\_

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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**TIME:** \_\_\_\_\_